

**Ross Abraham**  
**215-868-1800**  
**ross@rosserx.com**



**Skills**

**MAC and PC**

- Photoshop
- Illustrator
- QuarkXpress
- InDesign
- Flash
- Director
- Acrobat
- Dreamweaver
- Microsoft Office Suite
- Scanner
- Digital Photography
- Singer/Songwriter

**Experience**

2004-Present » RAwerks Graphic Design – Philadelphia  
Freelance Graphic Designer

Responsibilities include:

- Brochure design
- Logo and letterhead design
- In-house business forms
- Artwork mounting
- Television production assistant
- Web design
- Interactive slideshow
- Invitation cards

Clients include:

- Jubilee Catering by Romeo
- Clover Healthcare
- Pennsylvania Hospital
- Artist Arthur Ostroff
- Altus Group

2004-Present » IKEA

Intranet Web Administrator (Jan-April 2007, Service Office Conshocken, PA)

Responsibilities included:

- Learning proprietary intranet publishing tool
- Training and helping others publish with the tool
- Fixing any problems with the site (such as broken links)
- Helping others to build and place content on the site.

Recovery Co-worker (March 2006-Present, Philadelphia)

Responsibilities include:

- Inspect returned products for damages or missing hardware or pieces
- Determine destination for products: Back To Stock, As-Is, spare parts, trash, etc.
- Build and price merchandise for AS-IS according to guidelines
- Work with other departments to increase overall store productivity
- Assist customers in the AS IS area as needed
- Utilize knowledge of the MHS, NSS, and OIMS systems to maintain proper inventory and provide better product information to co-workers and customers

Returns Co-worker (Sept. 2004-March 2006, Philadelphia)

Responsibilities included:

- Ensured that returns/exchanges were done accurately and in a timely manner
- Followed all IKEA cashier balancing policies and procedures
- Resolved customer issues that extend beyond the immediate transactions

**Education**

1999-2005 » The Art Institute of Philadelphia

- Graphic Design Major–Bachelor of Science Degree
- Outstanding Achievement Award
- GPA 3.7